

AUDITOR'S REPORT

**NAGAR PARISHAD KEVLARI**

FINANCIAL YEAR 2021-22

**NPJS AND ASSOCIATES**  
CHARTERED ACCOUNTANTS



# NPJS & ASSOCIATES

CHARTERED ACCOUNTANTS

+91-9179179143  
npjs.associates@gmail.com

## INDEX

<u>S.NO.</u>	<u>PARTICULAR</u>	<u>PAGE NO.</u>
1.	Independent Auditor's Report	2-5
2.	Annexure 1	6-9
3.	Annexure 2	10-21
4.	Reporting on Audit Para's	22-24
5.	Annexure C	25-25
6.	Receipt & Payment statement	26-26

*S. Bhat*  
मुख्य नगरपालिका अधिकारी  
नगर परिषद केवलारी  
जिला - धनकुटा (म.प्र.)

*[Signature]*  
लेखापाल  
नगर परिषद केवलारी  
जिला धनकुटा (म.प्र.)





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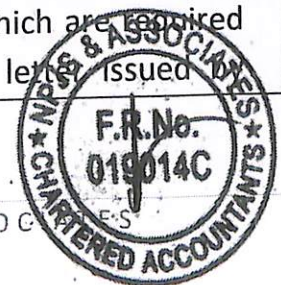
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+91-9179179143  
npjs.associates@gmail.com

## INDEPENDENT AUDITOR'S REPORT

To the Stakeholders of NAGAR PARISHAD KEVLARI

<b>Report on the Financial Statements</b>	We have audited the accompanying financial statements of NAGAR PARISHAD KEVLARI ("the ULB"), which comprise the Receipt & Payment Account for the year then ended, and other explanatory information.
<b>Management's Responsibility for the Financial Statements</b>	The ULB's Management is responsible for the matters with respect to the preparation of these financial statements that give a true and fair view of the financial position and financial performance of the ULB in accordance with the provisions of Municipal Corporation Act, 1956 and accounting principles generally accepted in India, including the Municipal Accounting Manual ("the Manual") and Accounting Standards applicable to the Urban Local Bodies. This responsibility also includes maintenance of adequate accounting records in accordance with the Municipal Accounting Manual for safeguarding of the assets of the ULB and for preventing and detecting frauds and other irregularities; selection and application of appropriate accounting policies; making judgments and estimates that are reasonable and prudent; and design, implementation and maintenance of adequate internal financial controls, that were operating effectively for ensuring the accuracy and completeness of the accounting records, relevant to the preparation and presentation of the financial statements that give a true and fair view and are free from material misstatement, whether due to fraud or error . However, in this case ULB is not in practice of maintaining balance sheet & Income and expenditure account, so receipt and payment account shall be considered as final statement on which we express our opinion.
<b>Auditor's Responsibility</b>	Our responsibility is to express an opinion on these financial statements based on our audit. We have taken into account the Municipal Accounting Manual, the accounting and auditing standards and matters which are required to be included in the audit report as per the letter issued



मुख्य नगर पालिका अधिकारी  
नगर परिषद केवलरी  
जिला - सिवनी (म.प्र.)

लेखापाल  
नगर परिषद केवलरी  
जिला - सिवनी (म.प्र.)





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	<p>Directorate, Urban Administration &amp; Development, M.P., Bhopal in this regard. The Commissioner/CMO has not directed us to perform audit of any other section in his office in addition to the above scope.</p> <p>We conducted our audit in accordance with the Standards on Auditing issued by Institute of Chartered Accountants of India. Those Standards requires that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.</p> <p>An audit involves performing procedures to obtain audit evidence about the amounts and the disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal financial control relevant to the ULB's preparation of the financial statements that give a true and fair view in order to design audit procedures that are appropriate in the circumstances. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of the accounting estimates made by the ULB's officers, as well as evaluating the overall presentation of the financial statements.</p> <p>We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion on the financial statements.</p>
<b>Qualified Opinion</b>	<p>In our opinion and to the best of our information and according to the explanations given to us, except for the effects of the matter described in the report attached below, the Receipt &amp; Payment Account annexed to this report give true and fair view of financial transactions affected by ULB and recorded these transactions in cash book for the financial year ending as on 31st March, 2021.</p>

मुख्य नगर पालिका अधिकारी  
नगर परिषद केवलारी  
जिला - सिवनी (म.प्र.)

लेखापाली  
नगर परिषद केवलारी  
जिला सिवनी (म.प्र.)





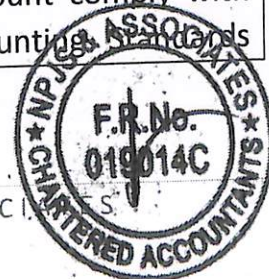


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+91-9179179143  
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<b>Basis Qualified Opinion</b>	<b>for</b>	The details which form the basis of qualified opinion are reported in the Annexure 1 and Annexure 2 annexed to this report.
<b>Emphasis Matters</b>	<b>of</b>	<p>We draw attention to the following matters reported in Annexure - 2, annexed to this report.</p> <ul style="list-style-type: none"> <li>Accounts prepared as per the Manual in lieu of accounting standards for local bodies as issued by Institute of Chartered Accountants of India.</li> <li>Revenue department's records related to recovery of revenue taxes and other revenue dues has minor differences with accounting records maintained by accounting department.</li> <li>Non-maintenance or incomplete registers as prescribed under manual and mentioned at point 3 of annexure 2.</li> <li>Non-availability of details related with Tenders.</li> <li>Non verification of EPF, TDS on GST and TDS-Income Tax deposited, as same has not been made available to us by the ULB.</li> </ul> <p>Our opinion is not modified in respect of these matters.</p>
<b>We further report that:</b>		<p>a) We have sought and, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph above, obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our audit;</p> <p>b) Except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph above, in our opinion proper books of account as required by Municipal Accounting Manual have been kept by the ULB so far as appears from our examination of those books.</p> <p>c) The Receipt &amp; Payment Account deal with by this Report are in agreement with the books of account.</p> <p>d) Except for the matter described in the Basis for Qualified Opinion paragraph above, the Receipt &amp; Payment Account comply with the Municipal Accounting Manual and Accounting Standards</p>



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मुख्य नगर पालिका अधिकारी  
नगर परिषद केवलारी  
जिला - सिवनी (म.प्र.)

*लेखापाल*  
नगर परिषद केवलारी  
जिला सिवनी (म.प्र.)



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applicable to the Urban Local Bodies.


e) The matter described in the Basis for Qualified Opinion paragraph above, in our opinion, may have an adverse effect on the functioning of the ULB.

f) The qualification relating to the maintenance of accounts and other matters connected therewith are as stated in the Basis for Qualified Opinion paragraph above.

With respect to the adequacy of the internal financial controls over financial reporting of the ULB and the operating effectiveness of such controls, refer to our separate Report in 'Annexure 1'.



  
मुख्य नगर पालिका अधिकारी  
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जिला - सिवनी (म.प्र.)

  
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नगर परिषद केवलारी  
जिला सिवनी (म.प्र.)





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npjs.associates@gmail.com

Annexure '1'

## Report on Internal Financial Controls over Financial Reporting

<b>Report on the Internal Financial Controls of the ULB ("the ULB")</b>	We have audited the internal financial controls over financial reporting of NAGAR PARISHAD KEVLARI ("the ULB") as of March 31, 2022 in conjunction with our audit of the financial statements of the ULB for the year ended on that date.
<b>Management's Responsibility for Internal Financial Controls</b>	The ULB's management is responsible for establishing and maintaining internal financial controls based on the internal control over financial reporting criteria established by the ULB. These responsibilities include the design, implementation and maintenance of adequate internal financial controls that were operating effectively for ensuring the orderly and efficient conduct of its business, including adherence to ULB's policies, the safeguarding of its assets, the prevention and detection of frauds and errors, the accuracy and completeness of the accounting records, and the timely preparation of reliable financial information, as required in accordance with the Municipal Corporation Act, 1956 including the Municipal Accounting Manual and accounting principles generally accepted in India applicable to the Urban Local Bodies.
<b>Auditors' Responsibility</b>	Our responsibility is to express an opinion on the ULB's internal financial controls over financial reporting based on our audit. We conducted our audit in accordance with the Guidance Note on Audit of Internal Financial Controls over Financial Reporting (the Guidance Note") and the Standards on Auditing, to the extent applicable to an audit of internal financial controls, both issued by the Institute of Chartered Accountants of India. Those Standards and the Guidance Note require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether adequate internal financial controls over financial reporting was established and maintained and if such controls operated effectively.



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नगर परिषद केवलारी  
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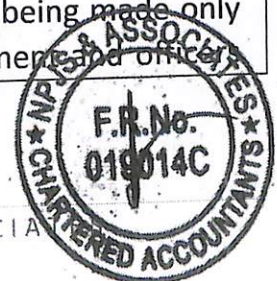


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	<p>in all material respects.</p> <p>Our audit involves performing procedures to obtain audit evidence about the adequacy of the internal financial controls system over financial reporting and their operating effectiveness. Our audit of internal financial controls over financial reporting included obtaining an understanding of internal financial controls over financial reporting, assessing the risk that a material weakness exists, and testing and evaluating the design and operating effectiveness of internal control based on the assessed risk. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error.</p> <p>We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion on the ULB's internal financial controls system over financial reporting.</p>
<b>Meaning of Internal Financial Controls Over financial Reporting</b>	<p>A ULB's internal financial control over financial reporting is a process designed to provide reasonable assurance regarding the reliability of financial reporting and the preparation of financial statements for external purposes in accordance with generally accepted accounting principles. A ULB's internal financial control over financial reporting includes those policies and procedures that</p> <p>a) pertain to the maintenance of records that, in reasonable detail, accurately and fairly reflect the transactions and dispositions of the assets of the ULB;</p> <p>b) provide reasonable assurance that transactions are recorded as necessary to permit preparation of financial statements in accordance with generally accepted accounting principles, and that receipts and expenditures of the ULB are being made only in accordance with authorizations of management and officers.</p>



*[Signature]*  
मुख्य नगर पालिक अधिकारी  
नगर परिषद केवलारी  
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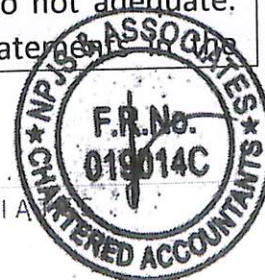


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	<p>of the ULB; and</p> <p>c) Provide reasonable assurance regarding prevention or timely detection of unauthorized acquisition, use, or disposition of the ULB's assets that could have a material effect on the financial statements.</p>
<b>Inherent Limitations of Internal Financial Controls Over Financial Reporting</b>	<p>Because of the inherent limitations of internal financial controls over financial reporting, including the possibility of collusion or improper management override of controls, material misstatements due to error or fraud may occur and not be detected. Also, projections of any evaluation of the internal financial controls over financial reporting to future periods are subject to the risk that the internal financial control over financial reporting may become inadequate because of changes in conditions, or that the degree of compliance with the policies or procedures may deteriorate.</p>
<b>Qualified opinion</b>	<p>According to the information and explanations given to us and based on our audit, the following material weaknesses have been identified as at March 31, 2022:</p> <p>a)The ULB did not have an appropriate internal financial control system over financial reporting since the internal controls adopted by the ULB did not adequately consider risk assessment, which is one of the essential components of internal control, with regard to the potential for fraud when performing risk assessment</p> <p>b)The ULB did not have an appropriate internal control system for tax and user charges collection, tax demand evaluation, which could potentially result in the ULB recognizing revenue without establishing reasonable certainty of ultimate collection.</p> <p>c)The ULB did not have an appropriate internal control system for inventory with regard to receipts, issue for production and physical verification. Further, the internal control system for identification and allocation of overheads to inventory was also not adequate. These could potentially result in material misstatement.</p>



*[Signature]*  
मुख्य नगर पालिका अधिकारी  
नगर परिषद केवलारी  
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नगर परिषद केवलारी  
जिला सिवनी (म.प्र.)





# NPJS & ASSOCIATES

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ULB's trade payables, consumption, inventory and expense account balances.

d)The ULB did not have an appropriate internal control system for fixed asset with regard to purchase, construction, transfer and physical verification. Further, the internal control system for identification and allocation of overheads to fixed asset was also not adequate. These could potentially result in material misstatements in the ULB's grants, payable to contractors, tax and other statutory dues, fixed assets, capital work in process and accumulated depreciation account balances.

A 'material weakness' is a deficiency, or a combination of deficiencies, in internal financial control over financial reporting, such that there is a reasonable possibility that a material misstatement of the ULB's annual or interim financial statements will not be prevented or detected on a timely basis. In our opinion, because of the effects/possible effects of the material weaknesses described above on the achievement of the objectives of the control criteria, the ULB has not maintained adequate internal financial controls over financial reporting and such internal financial controls over financial reporting were not operating effectively as of March 31, 2022 based on the criteria established by the ULB. We have considered the material weaknesses identified and reported above in determining the nature, timing, and extent of audit tests applied in our audit of the March 31, 2022 financial statements of the ULB, and these material weaknesses do not affect our opinion on the financial statements of the ULB.

Date: 28/09/2022  
UDIN: 22441867BEDSOH6885

For NPJS & Associates  
Chartered Accountants  
F.R.No.  
019014C  
Lalit Patidar  
Partner  
MRN - 441867

मुख्य नगर पालिका अधिकारी  
नगर परिषद केवलारी  
जिला - सिवनी (म.प्र.)

NPJS & ASSOCIATES  
लेखापाल  
नगर परिषद केवलारी  
जिला सिवनी (म.प्र.)





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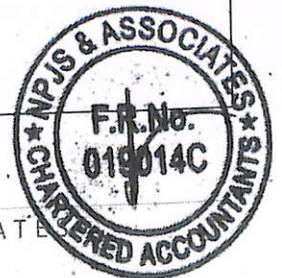
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## Annexure '2'

The Annexure referred to in paragraph 5 & 6 of Our Report:

### 1. Audit of Revenue

1)	The auditor is responsible for audit of revenue from various sources.	Verification of revenue from various sources has been made, and the same has been recognized and entered in the books of account produced before us except the amount entered under the head other grants in the receipt and payment statement for which ULB were unable to recognise the appropriate grant head. Day NULM & SBM grants maintained directly through PFMS. Hence no record available with ULB.
2)	He is also responsible to check the revenue receipts from the counter files of receipt book and verify that the money receipt is duly deposited in respective bank account.	It was informed to us that the revenue/tax collector/officer directly deposits the amount collected with main cashier at the cash counter, who in turn deposit this amount directly to the bank account. Also the ULB receives revenue directly into the bank accounts through online modes which is considered into cashier's cashbook. The counter foils or revenue receipts were made available to us for verification. A register is being maintained by revenue/tax collector/officer from which collected amount move into cashier cash book . A detailed statement containing outstanding demand and tax collected during the year was provided to us by the concerned department duly certified by the concerned officer.
3)	Percentage of revenue collection increase or decrease in various heads in property tax, samekitkar, shikshaupkar, nagriyavikasupkar, and other tax compared to previous year shall be	See Annexure C attached to this report.



मुख्य नगर पालिका अधिकारी  
नगर परिषद केवलारी  
जिला - सिवनी (म.प्र.)

NPJS & ASSOCIATES

लेखीपाल  
नगर परिषद केवलारी  
जिला सिवनी (म.प्र.)





# NPJS & ASSOCIATES

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npjs.associates@gmail.com

	part of report.																			
4)	Delay beyond 2 working days shall be immediately brought to the notice of commissioner/CMO.	No such instances were noticed during the test check of entries conducted by us except the circumstances like public holidays, government or local holidays etc.																		
5)	The entries in Cash book shall be verified	We have verified the entries in cash book on test check basis and no major discrepancy was noticed by us. However due to quantum of transactions and inherent limitation of audit we cannot provide our absolute assurance on the entries of the cash book. It is generally recommended that entries of the cash book should be duly supported by necessary documentary evidences and authorizations.																		
6)	The auditor shall specifically mention in the report the revenue recovery against the quarterly and monthly targets any lapses in revenue recovery shall be a part of the report.	<p>During our verification of revenue registers we observed outstanding from past several years, below mentioned are few cases.</p> <p><b><u>In case of Water Tax-</u></b></p> <p>Important details such as outstanding balance, interest charged on pending dues, legal action initiated against such pending dues were missing from registers.</p> <p>Few pendency's of taxes from long time has been listed below:</p> <table border="1"> <thead> <tr> <th>S.no.</th><th>Consumer Name</th><th>Amount due</th></tr> </thead> <tbody> <tr> <td>1</td><td>Seikh Jabrai</td><td>2,310.00</td></tr> <tr> <td>2</td><td>Ifdad Khan</td><td>1,230.00</td></tr> <tr> <td>3</td><td>Kamla Bai</td><td>6,120.00</td></tr> <tr> <td>4</td><td>Parasram</td><td>6,360.00</td></tr> <tr> <td colspan="2">Total</td><td>16,020.00</td></tr> </tbody> </table> <p><b><u>In case of property tax</u></b></p> <p>Important details such as outstanding balance, interest charged on pending dues, legal action initiated against such pending dues were missing from registers.</p> <p>Few pendency's of taxes from long time has been</p>	S.no.	Consumer Name	Amount due	1	Seikh Jabrai	2,310.00	2	Ifdad Khan	1,230.00	3	Kamla Bai	6,120.00	4	Parasram	6,360.00	Total		16,020.00
S.no.	Consumer Name	Amount due																		
1	Seikh Jabrai	2,310.00																		
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नगर परिषद केवेलारी  
जिला - भिवनी (म.प्र.)

NPJS & ASSOC

लेखापाल  
नगर परिषद केवेलारी  
जिला सिवनी (म.प्र.)







# NPJS & ASSOCIATES

CHARTERED ACCOUNTANTS

+91-9179179143  
npjs.associates@gmail.com

		listed below:																						
		<table><tr><th rowspan="2">S.no.</th><th rowspan="2">Consumer Name</th><th colspan="2">Due amount</th></tr><tr><th>Outstanding</th><th>Due since</th></tr><tr><td>119</td><td>Kanhaiya S/o Shiv Prasad</td><td>2,350.00</td><td>2106-17</td></tr><tr><td>120</td><td>Shankarlal S/o Shiv Prasad</td><td>2,440.00</td><td>2106-17</td></tr><tr><td>121</td><td>Kunjbihari S/o Shyamlal</td><td>2,340.00</td><td>2106-17</td></tr><tr><td></td><td>Total</td><td>7,130.00</td><td>-</td></tr></table>	S.no.	Consumer Name	Due amount		Outstanding	Due since	119	Kanhaiya S/o Shiv Prasad	2,350.00	2106-17	120	Shankarlal S/o Shiv Prasad	2,440.00	2106-17	121	Kunjbihari S/o Shyamlal	2,340.00	2106-17		Total	7,130.00	-
S.no.	Consumer Name	Due amount																						
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121	Kunjbihari S/o Shyamlal	2,340.00	2106-17																					
	Total	7,130.00	-																					
7)	The auditor shall verify the interest income from FDR's and verify that interest is duly and timely accounted for in cash book.	As explained by the ULB there were no FDR during the year. Hence we could not comment upon interest income from FDR's and verify that interest is duly and timely accounted for in cash book.																						
8)	The case where, the investments are made on lesser interest rates shall be brought to the notice of the Commissioner/CMO.	As explained by the ULB there were no FDR during the year. Hence we could not comment upon investments made on lesser interest rates.																						

## 2. Audit of Expenditure:

1)	The auditor is responsible for audit of expenditure under all the schemes.	Expenditure under various heads which was recognized and entered in the books of account produced before us for verification. However while preparing Receipt & Payment statement the ULB has shown payment to parties for work contract and purchases related to operation and maintenance. Categorisation of payment as per related expenses were not provided. Day NULM & SBM grants maintained directly through PFMS. Hence no record available with ULB
2)	He is also responsible for	We have verified the entries in cash book on test



मुख्य नगर विकास अधिकारी  
नगर परिषद केवतारी  
जिला - सिवनी (म.प्र.)

NPJS & ASSOCIATES  
नगर परिषद केवतारी  
जिला सिवनी (म.प्र.)





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+91-9179179143  
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	checking the entries in cash book and verifying them relevant vouchers.	<p>check basis which were supported by relevant vouchers/note sheets. However, considering the bulk quantum of entries and the weak internal control procedures, the discrepancies in the entries of cash book cannot be ruled out. Test checked vouchers revealed below mentioned instances.</p> <ul style="list-style-type: none"><li>i. Some of the vouchers does not contain dates.</li><li>ii. V.no. 61: Purchase made on the basis of quotation but final bill not attached with the vouchers. Amount Rs. 10,00,000/-</li><li>iii. ULB have not provided challans or returns for payment of TDS on GST to the Government</li><li>iv. IT TDS @2.24% deducted but not deposited &amp; consequently returns were not filed.</li><li>v. Non-compliance of tax &amp; employee benefit provision attract statutory penalty.</li></ul>
3)	He should also check monthly balance of the cash book and guide the accountant to rectify errors, if any.	No issue of any difference in test check totalling amount was noticed in course of our verification.
4)	He shall verify that the expenditure for a particular scheme is limited to the funds allocated for that particular scheme any over payment shall be brought to the notice of the Commissioner / CMO.	Details relating to deviation of expenditure, if any, of particular scheme is specified at sub point 4 of point 6.



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मुख्य नगर पालिका अधिकारी  
नगर परिषद केवलारी  
जिला - सिवनी (म.प्र.)

लेखापाल  
नगर परिषद केवलारी  
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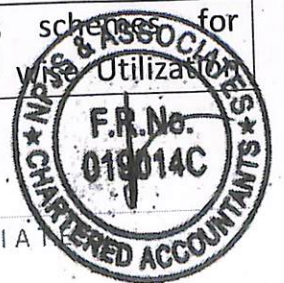


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5)	He shall also verify that the expenditure is accordance with the guideline, directives, acts and rules issue by Government of India/ State Government.	As explained to us, ULB follows the necessary guidelines, directives, acts and rules issued by Government of India and State Government. However, ULB didn't provided such directives with written confirmation and hence it was not possible for us to verify the expenditures in accordance with such guidelines etc.
6)	During the audit financial propriety shall also be checked. All the expenditure shall be supported by financial and administrative sanctions accorded by competent authority and shall be limited to the administrative and financial limits of the sanctioning authority.	We have verified the expenditure on test check basis and it was found that such expenditure were duly supported by financial and administrative sanctions accorded by competent authority. ULB follows the hierarchy of sanctions and approvals depending upon the nature of the transactions and financial limits.
7)	All the cases where appropriate sanctions have not been obtained shall be reported and the compliance of audit observation shall be ensured during the audit. Non- compliance of audit paras shall be brought to the notice of Commissioner / CMO.	No such instances were noticed during the test check of such entries conducted by us.
8)	The auditor shall be responsible for	Utilization certificates of various schemes for verification of scheme wise project/ wise Utilization



*[Signature]*  
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नगर परिषद केवलारी  
जिला - सिक्की (म.प्र.)

*[Signature]*  
लेखपाल  
नगर परिषद केवलारी  
जिला सिक्की (म.प्र.)





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npjs.associates@gmail.com

	verification of scheme wise/ project wise Utilization Certificate (UC's). UC's shall be tallied with the Receipt & Payment Account and creation of Fixed Asset.	Certificate (UCS) were not provided to us by the ULB. Hence same cannot be commented upon.  We are unable to verify the details of capitalization of expenditure since there is neither any proof available nor completion of work from respective department. There is no cross check mechanism exist to ensure the completion of project except payment of final bill. It is suggested that a proper internal control system should be framed to identify the fixed asset and its recognition in fixed asset register and books of account of the ULB.
9)	He shall verify that all temporary advances of other than employees have been fully recovered.	As explained by the ULB there were no temporary advances during the year. Hence we cannot comment upon such advances.

### 3. Audit of Book Keeping

1)	The auditor is responsible for audit of the books of accounts as well as stores.	As per the information and explanation provided to us by the management of the ULB and on perusal of books of accounts, it was noticed by us that the ULB has not maintained Fixed Asset Registers, Security Deposit Registers, Stock Registers, Register of Earnest Money Deposits, Register of Settlement of Contractor / Supplier Bills as prescribed under MP MAM. Day NULM & SBM grants maintained directly through PFMS. Hence no record available with ULB
2)	He shall verify that all the books of accounts and stores are maintained as	As stated in point no. 1 above, as the store books are not provided for verification, so it was not possible for us to verify whether the same is maintained or not.



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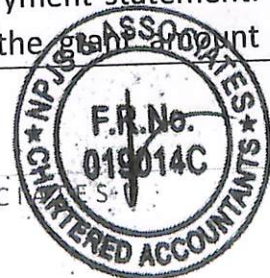
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	per Accounting Rules applicable to the Urban local Bodies. Any discrepancies shall be brought to the notices of Commissioner / CMO.	Accounting Rules applicable to the urban local Bodies.
3)	The auditor shall verify advance register and see that all the advance to employees are timely recovered according to the condition of advance. All the case of non-recovery shall be specifically mentioned in audit report.	As explained by the ULB there were no advances to employees during the year nor any outstanding at year end. Hence in absence of any information we could not comment upon employee related advances.
4)	Bank reconciliation statement (BRS) shall be verified from the records of ULB and the bank concerned. If bank reconciliation Statement are not prepared the auditor will help in the preparation of BRS's	Balance of cashbook and bank account at year end is in reconciliation. Hence BRS was not required to be prepared.
5)	He shall be responsible for verifying the entries in the Grant register. The receipts and payment of grants shall be duly	Grant register was not provided by the ULB to us for verification. Hence utilisation and closing balance of grant could not be verified. The receipts of grant amount was shown in Receipt & Payment statement. ULB could not recognise some of the grant amount

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	verified from the entries in cash book.	which was taken under the head Other Grant.
6)	The auditor shall verify the fixed assets register from other records and discrepancies shall be brought to the notices of Commissioner / CMO.	Fixed asset registers were not provided to us for verification. Therefore we are not able to verify the same and comment upon whether it is complete and correctly balanced.
7)	The auditor shall reconcile the account of receipt and payment especially for project funds.	ULB does not maintain separate cash books for different schemes and projects and hence we cannot comment on reconciliation with Receipt & Payment.

## 4) Audit of FDR

1)	The auditor is responsible for audit of all fixed deposits and term deposits.	As explained to us, there were no FDR with ULB during the year. Hence we cannot comment upon Fixed deposits and term deposits.
2)	It shall be ensured that proper record of FDR's are maintained and renewals are timely done.	As explained to us, there were no FDR with ULB during the year. Hence we cannot comment upon proper record of FDR's are maintained and renewals are timely done.
3)	The case where FDR'S / TDR are kept at low rate of interest than the prevailing rate shall be immediately brought to the notice of Commissioner/ CMO.	As explained to us, there were no FDR with ULB during the year. Hence we cannot comment upon case where FDR'S / TDR are kept at low rate of interest than the prevailing rate.



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4)	Interest earned on FDR/TDR Shall be verified from entries in the cash book.	As explained to us, there were no FDR with ULB during the year. Hence we cannot comment upon Interest earned on FDR/TDR.
----	---	--

## 5) Audit of Tenders / Bids

1)	The auditor is responsible for audit of all tenders / bids invited by the ULB.	No tender related documents were provided, so we can comment on procedures of tenders / bids.  Bid were invited online where the tender amount exceeding Rs. One Lakh and for value less than one lakh, manual bids were asked.
2)	He shall check whether competitive tendering procedures are followed for all bids.	No tender related documents were provided, so we can comment on whether competitive tendering procedures were followed for all bids or not.
3)	He shall verify the receipts of tender fee / bid processing fee / performance guarantee both during the construction and maintenance period.	No tender related documents were provided, so we cannot verify the receipts of tender fee / bid processing fee / performance guarantee both during the construction and maintenance period.
4)	The bank guarantees, if received in lieu of bid processing fee / performance guarantee shall be verified from the issuing banks	No such bank guarantees were produced before us for verification.
5)	The conditions of BG	No such bank guarantees were produced before us for verification.

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	shall also be verified; any BG with any such condition which is against the interests of the ULB shall be verified and brought to the notice of Commissioner /CMO.	verification. Therefore, it is not possible for us to comment on the conditions of BG.
6)	The cases of extension of BG shall be brought to the notice of Commissioner / CMO. Proper guidance to extend the BC's shall also be given to ULB	No such bank guarantees were produced before us for verification. Therefore, it is not possible for us to comment on the conditions/extensions of BG.
7)	The contract closure shall also be verified by the auditor.	No contract closure documents were made available to us for verification.

## 6) Audit of Grants and Loans

1)	The auditor is responsible for audit of grants given by Central Government and its utilization.	Verification had been conducted for the grants received from the Central/state government. Details of grant receipt as per accounting records are as follows:
----	---	---

S.No.	Grants	Received
1	15th Finance	1,08,08,000.00
2	Chhungikshatipurti	2,96,50,829.00
3	Other Grants	76,43,986.00
4	Mudrank shulk	4,18,194.00
5	Mulbhut	51,32,000.00



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		<table><tr><td>6</td><td>Rajya vitt</td><td>53,48,000.00</td></tr><tr><td>7</td><td>Sadak Marmmat</td><td>34,89,000.00</td></tr><tr><td></td><td><b>Total</b></td><td><b>6,24,90,009.00</b></td></tr></table> <p>In the absence of grant register we could not comment over utilisation and closing balance of the grants.</p>	6	Rajya vitt	53,48,000.00	7	Sadak Marmmat	34,89,000.00		<b>Total</b>	<b>6,24,90,009.00</b>
6	Rajya vitt	53,48,000.00									
7	Sadak Marmmat	34,89,000.00									
	<b>Total</b>	<b>6,24,90,009.00</b>									
2)	He is responsible for audit of grants received from State Government and its utilization.	Verification had been conducted for the total grants received from the State/Central government. Details for the same are provided in table above									
3)	He shall perform audit of loans provided for physical infrastructure and its utilization. During his audit the auditor shall specifically comment on the revenue mechanism i.e. whether the asset created out of the loan has generated the desired revenue or not. He shall also comment on the possible reasons for non-generation of revenue.	As per information provided by the ULB there were no loan accorded or outstanding during the year. Hence we could not comment upon the same.									
4)	The auditor shall specifically point out any diversion of funds from capital receipts/ grants/ bans to revenue expenditure.	In the absence of grant utilisation records and other supporting documents we could not comment upon diversion of funds. Also, due to inherent limitation of internal controls over financial reporting possibilities of fund diversion cannot be ruled out completely.									



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नगर परिषद केवलारी  
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## Other Audit Observations

### Non recovery of taxes

Urban Local Bodies (ULB) earns revenue from their own resources through taxes, rent, fees, issue of licenses etc. In test check of Nagar Parishad Kevlari as of 31 March 2022 a sum of Rs 40.85 lakhs (as shown in Table Below) plus Interest & Penalties were outstanding against the taxpayers, although the ULBs had powers under section 165 of Madhya Pradesh Municipalities Act, 1961 to approach a Magistrate to seek orders for recovery by distress and sale of any movable property of attachment and sale of immovable property belonging to defaulters, however they had not invoked these power to recover the outstanding taxes. Failure to invoke its powers resulted in non-recovery of outstanding taxes and resource crunch, leading to hindrance in development works.

Amt in lakhs (Rs.)

### Non recovery of dues:

Sl. No	Type of Tax	Due amount recoverable on 01/04/2021	Received From Previous Dues	Un-Recovered Due for More than a Year	Current Due	Current Received	Total Recovery	Un-Recovered due of Current Year	Total un-recovered amount
		26.28	3.20	23.08	2.58	0.00	3.20	2.58	25.66
1	Sampatti Kar	0.90	0.20	0.70	1.68	0.48	0.68	1.20	1.90
2	Shop Rent	3.81	2.21	1.60	15.88	4.19	6.39	11.69	13.29
3	Water Tax	30.99	5.61	25.37	20.14	4.66	10.27	15.47	40.85
	<b>Total</b>			<b>Total Un-Recovered amount</b>					<b>40.85</b>

Date: 28/09/2022



For NPJS & Associates  
Chartered Accountants

CA Lalit Patidar  
Partner  
MRN - 441867

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npjs.associates@gmail.com

## Reporting on Audit Paras for Financial Year 2021-22

NAGAR PARISHAD KEVLARI

Auditor: **NPJS & Associates, Chartered Accountants**

S. no.	Parameters	Description	Observation in brief	Suggestions
2	Audit of Expenditure:	Verification of Expenditures are as per guidelines, directives, and rules under all schemes and entries of expenditures in cash book, Diversion of Funds, financial propriety of expenditures, scheme project wise utilisation certificate.	Observations were listed in brief in point no. 2 of annexure 2 of audit report attached	Vouchers should be adequately supported with proper documents. TDS should be correctly deducted and deposited on time.
3	Audit of Book keeping	Verification of books of accounts and stores are maintained as per accounting rules, advance register and check timely recovery, Bank reconciliation statement, grant register, fixed asset register	Observations were listed in brief in point no. 3 of annexure 2 of audit report attached	Required books of accounts as prescribed under MP MAM Should be maintained
4	Audit of FDR/TDR	Verify fixed deposits and term deposits and their maintenance	Observations were listed in brief in point no. 4 of annexure 2 of audit report	NA.



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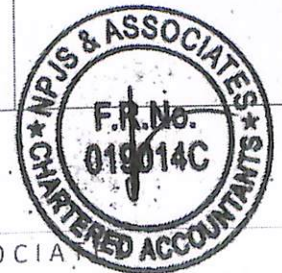


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			attached	
5	Audit of Tenders and Bids	Verify Tenders/Bids invited by ULB and competitive tendering procedures followed	Observations were listed in brief in point no. 5 of annexure 2 of audit report attached	Procedure for Tenders opening and Performance review should be carefully monitored.
6	Audit of Grants & Loans	Verification of Grant received from Government and its utilisation	Observations were listed in brief in point no. 6 of annexure 2 of audit report attached	Grant register should be updated and balanced regularly with its Utilization Certificate.
7	Verify whether any diversion of funds from capital receipt /grants /Loans to revenue expenditure and from one scheme /project to another.		Observations related to diversion of funds has been pointed out in point no. 6 (iv) of annexure 2 of report attached	
8	a) Percentage of revenue expenditure (Establishment, salary, Operation&	$1,56,71,386/11,58,177*100$ 1353.108%		



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	Maintenanc e) with respect to revenue receipts (Tax & Non Tax).			
	b) Percentage of Capital expenditure wrt Total expenditure.	0/1,56,71,386*100 0.00%		
9	Whether all the temporary advances have been fully recovered or not.		NA.	NA.
10	Whether bank reconciliation statements is being regularly prepared		BRS not required to be prepared.	NA



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Name of ULB  
Name of Auditor

Nagar Parishad Kevalri  
NPJS & Associates

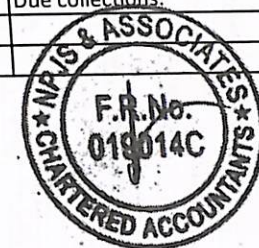
**Annexure C**  
Amt in lakhs

Name of Auditor		NPJS & Associates								Page No.	
S.no.	Parameters	Description		% of growth	Observation in brief						Suggestions
	Audit of Revenue	Receipt in (Rs.)									
	Rajaswa Kar wasooli	2020-21	2021-22								
1	Sampatti Kar	0	3	NA	Collection % w.r.t. total dues is	11.10%	which is	Not upto the mark	Need to improve collection efforts of previous years dues.	ULB should impose strict penalties and legal actions to improve past Due collections.	
	Total	0	3								
	Gair-Rajaswa wasooli										
2	Shop Rent	0	1	NA	Collection % w.r.t. total dues is	26.26%	which is	Not upto the mark	Need to improve collection efforts of previous years dues.	ULB should impose strict penalties and legal actions to improve past Due collections.	
3	Water Tax	0	6	NA	Collection % w.r.t. total dues is	32.49%	which is	Below Average	Need to improve collection efforts of previous years dues.	ULB should impose strict penalties and legal actions to improve past Due collections.	
	Total	0	7								
	Grand Total	0	10								

Remark: There was no recovery in previous year, as the Parsihad was newly established in previous year itself. It came into operation in current year.

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# Nagar Palika Parishad Kevlari

Receipts & Payments Accounts 2021-22

Receipts	Amount (Rs.)	Payment	Amount(Rs.)
	4,10,12,458.25	Salary wages and allowances	37,63,941.00
Opening Balance		Salary	
Revenues income:	2,14,217.00	Operation & Maintenance	1,03,52,236.00
Property tax	6,90,110.00	Payment to creditors for work	13,04,182.00
Jalkar	50,346.00	Electricity Charges	4,178.00
Siksha Upkar	810.00	Telephone Expenses	1,60,920.00
Nagriy Vikash Upkar	1,650.00	Fuel, Petrol and Diesel Own Vehicles	25,000.00
Samekit Kar	840.00	Advertisement Expenses	6,400.00
Sampati Kar	1,88,325.00	Consolidated Office Expenses	21,088.00
Prakash Kar	74,260.00	Own programme	22,890.00
Consolidated Other Taxes	2,87,840.00	Hire Charges	8,500.00
Market Tax	94,324.00	Garden Expenses	
Civic Resource Mangement		Others payment	2,051.15
	16,435.00	Bank Charges	1,69,228.00
Rentals & fees:	30,855.00	GST	
Rent From Shopping Complexes	10,000.00		
Consolidated Rent From E Buildings	1,24,500.00		
Tap disconnection fees	6,000.00		
Application fee	37,090.00		
Tap connection fees	300.00		
Shop Rent	13,385.00		
Tenkar Rent	7,000.00		
Vehicle rent			
Market Rent	30,600.00		
Others Receipts:	36,675.00		
Pension	4,850.00		
Penalty			
Others			
	1,08,08,000.00		
Grants:	2,96,50,829.00		
15th Finance	76,43,986.00		
Chhungikshati purti	4,18,194.00		
Others grant	51,32,000.00		8,95,82,265.10
Mudrank Shulk	34,89,000.00	Closing Balance	
Moolbhut suvidha	53,48,000.00		10,54,22,879.25
Sadak marammat			
State finance commission	10,54,22,879.25	Total	
Total			

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ACCOUNTS OFFICER  
NAGAR PARISHAD KEVLARI  
जिला सिवनी (म.प्र.)

